

## BICKLEIGH PARISH COUNCIL (MID DEVON)

Clerk: Tracy Watkins

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**I hereby give notice of a Council Meeting to be held in the Bickleigh Village Hall on Tuesday 11<sup>th</sup> November 2025 at 6pm, to which you are summoned to attend to deal with the items on the attached agenda.**

Ms Tracy Watkins

Clerk and RFO to the Council 2025

5<sup>th</sup> November 2025

### AGENDA

**1. Apologies** To receive any apologies for absence

**2. Declarations under the Code of Conduct**

Councillors are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.

**3. Minutes of Parish Council Meeting held on 9<sup>th</sup> September 2025 .**

To resolve to adopt the minutes of the Parish Council Meeting held on 9<sup>th</sup> September 2025.

- Matters and actions arising from the Minutes.

**4. County and District Council Updates**

**5. CONSIDERATION OF PLANNING APPLICATIONS- (Council may consider any applications received after the publication of this agenda)**

**25/01479/CAT - Bickleigh House Bickleigh Tiverton** - Notification of intention to reduce 1 Yew tree by 1-1.5m (T1); crown lift over highway and reduce southern side of canopy by 2-2.5m to 1 Oak tree (T2); Pollard group of Ash 5 trees to 15ft (T3); crown reduction of 1-1.5m to Oak tree (T4) within the conservation area

**6. Correspondence**

To consider any correspondence received since the last meeting.

- Member of the public has raised a concern regarding lorry freight containers that keep being left in the lay-by past Copenhagen Farm

**7. Matters Arising**

- Approval sought to engage a new internal auditor – deferred from last meeting
- Approval sought to move across to .gov email account for the clerk asap. Cloud Next can provide email addresses at a cost of £59.99 (inc VAT) per year. This includes up to 25 email addresses at 2gb each. This was deferred from the September meeting.

**8. Public Question Time**

Up to 3 minutes **Public Question Time** for members of the public to bring forward any issues not on the agenda (where a matter is already on the agenda members of the public will be given an opportunity to speak when that item is considered, within the framework of the Council's standing orders). Where a decision is required, the issue will be placed on the following agenda.

**9. Community Engagement**

**10. Santander update -** Clerk has been sent more forms to be completed at the meeting.

**11. Finances**

To receive the accounts summary to 24<sup>th</sup> October 2025.

To **NOTE** the following payments to be approved:

1 x payment of £175.00 to C L Wolfenden for laptop for Clerk (11.08.2025)

3 x payments to J Vanderwolfe (Clerk) (July and August Salary and sundries)

1 x payment of £219.40 to Zurich Insurance for policy (13.08.2025)

2 x payments to T Watkins (Clerks August and September wages)

2 x payments to HMRC (NI & PAYE payments for August and September wages)

To **NOTE** the following amounts have been received:

1 x payment of £2309.82 from HMRC as VAT claim (01.09.2025)

Savings account interest 14.06.2025 £6.32, 13.07.2025 £6.12 and 14.08.2025 £6.33

**Business account balance as at 24.10.2025 = £7533.99**

**Savings account balance as at 14.08.2025 = £7457.30**

**12. Budget for 2026/27**

To discuss and set budgets for next financial year and decide on Precept claim for January submission.

**13. Joan's Orchard : Transfer of Land –** Client letter to be signed by all Councillors.

**14. Update on Repairs, renewals, Lengthsman, Road Warden Scheme, Highway and Section 106.**

**15. EXCLUSION OF PRESS AND PUBLIC (Part B)-**To agree that the press and public be excluded from the meeting. Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and having regard to the confidential nature of the business to be transacted, to consider and agree that the Press and Public be excluded from the Meeting for the following item(s) of business

**16. Close of meeting.**

**17. Next Meeting:** Tuesday 13<sup>th</sup> January 2026 starting at 6pm.